



## Job Posting – 03/25/24

<b>Title</b>	<i>Project Engineer</i>
<b>Reports to</b>	<i>Director of Engineering &amp; Technical Services</i>
<b>Department</b>	<i>Engineering and Technical Services</i>
<b>FLSA</b>	<i>Exempt</i>

### Summary

- This position is responsible for gathering information from customers, developing scopes of work for projects, researching and designing systems for wood treatment, producing a bill of materials for projects, producing costs estimates and schedules for projects and manages the installation. Additionally, this position will support customer equipment needs and will help troubleshoot customer issues. Will work at customer sites.

### Duties and responsibilities

- Responsible for equipment design and then implementation of the design at customer sites
- Prepares scopes of work and time schedules for customer projects
- Prepares cost estimates for customer's projects
- Handles appropriate engineering documentation
- Stays within the defined budget while ensuring the timely execution of customer projects.
- Manages project work on customer sites and manage contractors installing equipment
- Trouble shoots customer treating and equipment issues
- Coordinates startup equipment and trains customers on use of equipment

### Qualifications

- Bachelor's Mechanical Engineering Technology
- Proficient in Microsoft Office Suite (Word, Excel, Outlook, Etc.)
- Proficient in AutoCAD
- Proficient in SolidWorks

- Able to travel 40% and at times without notice – must have flexibility
- Good interpersonal skills including problem solving, building strong relationships, and communicating effectively with customers
- Highly ambitious, meticulous attention to detail, and team-oriented attitude are a must.

#### **Working conditions**

- Controlled and non-controlled

#### **Physical requirements**

- Ability to stand, walk and sit for extended periods
- Ability to hear and speak
- Ability to grasp and reach with hands
- Ability to see

#### **Direct reports**

- No Direct Reports

The above statements are intended to describe the general nature and level of work being  
Reasonable accommodations may be made to enable individuals with disabilities to perform the  
essential duties and responsibilities.

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